



Application for Approval to Import a Vehicle

It is strongly recommended that you do not ship your vehicle until after you receive your Import Approval

- Carefully read [Importing Vehicles to Australia](#) by the Department of Infrastructure, Transport, Regional Development and Local Government, before completing this form. Download it from www.infrastructure.gov.au/roads/vehicle_regulation/bulletin/importing_vehicles/index.aspx.
- Any missing documents or incomplete applications will delay the issue of the Import Approval. You will need an Import Approval to take delivery of your vehicle from the Australian port of entry.
- Allow up to 17 days from receipt of your application and all documentation for processing and issue of an Import Approval.

Part 1 – Application

Is this your first application? Yes No

COMPLETE PART A OR PART B ONLY

A – Applicants Personal Details

Title - Mr Mrs Miss Ms Other

Full Name of Owner (to whom approval to be issued)

Date of Birth

 / /

Address

Postcode:

Email

Phone

Fax

 () ()

B – Company Details

Company Name

Company Representative Name

Position Title

Company ACN / ABN No

Address

Post Code:

Email

Phone

Fax

 () ()

Part 2 – Agent

You may nominate a Freight Forwarding Agent or other Agent to act on your behalf. Please note that if any further information is required your Agent will be contacted.

Contact name

Company name

Phone

Fax

 () ()

Email

Part 3 – Vehicle Details

Date of Manufacture

Month (if known)

Year

Motorcycle

Car

Caravan

Trailer

Truck

5th Wheeler

Other

Make

Model

Vehicle Identification Number or Chassis Number

Total number of vehicle(s)

If there is more than one vehicle, please attach a clear list of details.

Current physical location of the vehicle(s)

Which country was the vehicle first offered for sale (if known)

Continue on the following page →

Part 4 – Vehicles manufactured before 1 January 1989 – Regulation 17 of the *Motor Vehicle Standards Regulations 1989*

Was the vehicle manufactured before 1 January 1989?

Yes Go to Part 13

No Go to Part 5

➔ Refer to page 8 of the brochure for documents to be submitted

Note: If you qualify under the Personal Imports Scheme (Part 12), you may import your vehicle as a personal import. Applications are handled under a separate form, *Application for Personal Imports*.

Part 5 – Trailers up to 4.5 ATM – New or Used – Regulation 21 of the *Motor Vehicle Standards Regulations 1989*

Is the vehicle a trailer with an aggregate trailer mass not exceeding 4.5 tonnes? Is the trailer proposed to be imported under the option of self-certification?

Yes Please complete the separate form, ***Application to Import a Small Road Trailer***

No Go to Part 6

➔ Refer to the ***Application to Import a Small Road Trailer*** and pages 8-12 of the brochure for documents to be submitted

Part 6 – Trailers over 4.5 ATM – New – Regulation 14 of the *Motor Vehicle Standards Regulations 1989*

Is the vehicle a trailer over 4.5 ATM and new?

Yes Complete the following then go to Part 13

No Go to Part 7

What is the Aggregate Trailer Mass (ATM) of the trailer?

What is the overall width of the trailer?

Under which scheme are you applying to import the trailer

New Full Volume Test

Licence No

Production Facility No

Design Facility No

OR Do you have an Identification Plate Approval (IPA for this make and Model)

IPA No.

➔ Refer to pages 8-12 of the brochure for documents to be submitted

Part 7 – Trailers over 4.5 ATM – Used – Section 19 of the *Motor Vehicle Standards Act 1989*

Is the trailer used and over 4.5 tonne ATM?

Yes Complete the following then go to Part 13

No Go to Part 8

What is the Aggregate Trailer Mass (ATM) of the trailer?

What is the Gross Trailer Mass (GTM)

What is the Tare Mass

What is the overall width of the trailer

➔ Refer to pages 8-12 of the brochure for documents to be submitted

Part 8 – Australian Identification Plate fitted – Section 17A of the *Motor Vehicle Standards Act 1989*

Does the vehicle have an Australian Compliance Plate fitted?

Yes Complete the following then go to Part 13

No Go to Part 9

Has the vehicle had any modification while overseas?
(please include a detailed description of the modifications with this application)

Yes Go to Part 13

No Go to Part 9

For vehicles that have undergone significant modifications please see the brochure to understand the options for importation.

➔ Refer to pages 20-21 of the brochure for documents to be submitted

Part 9 – Letter of Compliance – Regulation 12 of the *Motor Vehicle Standards Regulations 1989*

Do you have a letter of compliance?

Yes Go to Part 13

No Go to Part 10

➔ Refer to page 15 of the brochure for documents to be submitted

Part 10 – Closed Circuit Racing/Rally – Paragraphs 18(1)(c) and 18(1)(d) of the *Motor Vehicle Standards Regulations 1989*

Do you intend using the vehicle for closed circuit racing? or

Yes Go to Part 13

No Go to Part 11

Rally racing?

Yes Go to Part 13

No Go to Part 11

➔ Refer to page 23 of the brochure for documents to be submitted

Part 11 – Off Road Vehicles – Regulation 11 of the *Motor Vehicle Standards Regulations 1989*

- Is your vehicle a vehicle manufactured as an off road vehicle or a special purpose vehicle? **Yes** → Go to Part 13 **No** → Go to Part 12
- Is your vehicle a power assisted pedal cycle with a maximum power output of 200w or less? **Yes** → Go to Part 13 **No** → Go to Part 12

➔ Refer to pages 24-26 of the brochure for documents to be submitted

Part 12 – Personal Imports – Regulation 13 of the *Motor Vehicle Standards Regulations 1989*

- Do you have evidence of not less than 12 months' continuous overseas ownership and use of the vehicle? **Yes** → Please complete the separate form, **Application for a Personally Imported Vehicle** **No** → Go to Part 13

➔ Refer to the **Application for a Personally Imported Vehicle** and pages 16-19 of the brochure for documents to be submitted

Part 13 – Declaration – Applicant to Sign

If you have ticked no to all of the above Parts, then you do not qualify to import your vehicle.

I declare that the information provided is true and correct and agree to the information being provided to other government agencies.
This form must be signed by the Applicant ONLY.

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Personal information provided is covered by the *Commonwealth Privacy Act of 1988*. The storage, use and disclosure of any personal information collected will be subject to the Commonwealth Information Privacy Principles.

WARNING

Giving false or misleading information is a serious offence. Offences are set out under Part 7.4 of the *Criminal Code* for giving false or misleading information in applications or documents. Maximum penalties of imprisonment for 12 months are provided.

A Fee of A\$50 must accompany this application. Please select one of the following payment options:

- Cheque *Cheque / money order payable to:* MasterCard Visa
- Money Order **Receiver of public monies**
- Credit Card *Complete details* Cardholder's Name

Credit card number: Expiry date: /

Cardholder's Signature

Departmental officers will debit the fee from your account. Alternatively, applications forwarded by post may be paid by including a cheque or money order in Australian Dollars for \$50. (Cheques must be drawn from Australian financial institutions.)

As set out in Schedule 2 of the *Motor Vehicle Standards Regulations 1989*, this is a fee for lodging an application. Refunds will not be given, even if an application is withdrawn before a decision is made. To avoid being charged multiple application fees when applying to import more than one vehicle, importers are advised to attach a clear list setting out the following information for each vehicle:

- build date, make, model, chassis number or VIN, vehicle type; and
- additional information identifying the section on the application form under which each vehicle is eligible.

Where more than 1 application form is submitted, a A\$50 fee will be charged for each application.

Address for application and enquiries

The Administrator of Vehicle Standards
Vehicle Safety Standards
Department of Infrastructure, Transport, Regional Development
and Local Government
GPO Box 594
CANBERRA ACT 2601

Phone: 1800 815 272 (if calling within Australia)
Phone: +61 2 6274 7444 (if calling outside Australia)
Fax: +61 2 6274 6013
Email: vimports@infrastructure.gov.au
Website: www.infrastructure.gov.au